



## THA Board Meeting

Time: 7:30pm

Date: Wednesday 20<sup>th</sup> May 2020

Location: Online Zoom Meeting

### Apologies

None received

### Minutes

Mary Macgregor

Jenny Hampson (technical for Zoom)

### Present

Brian Swinbanks, *Chairman/Director*

*Rory Forrester, Grace Lambert, Helen MacDonald, Anne Fraser, Jenny Hampson, Jan Dunlop, Rob Macdonald, Allan MacLean, Vic Linneman, Steve Littlewood*

### **Description**

#### **Online/Zoom Meeting Wednesday 20<sup>th</sup> May 2020**

- Apologies
- Minutes and matters arising from previous meeting, minutes approved Brian seconded Steve Littlewood
  
- Harbour Report
  - Safety Review: Accidents, Incidents, near misses. None to report
  - Local Moorings fees for 2020 were discussed. The invoices are due to go out this month and the Board was asked if they thought that the full fee should be charged for 2020 given the Covid 19 restrictions on

### **Action**

*Carry forward actions from 11<sup>th</sup> March meeting.*

- *Duty holder training*
- *R West Aros Park Gardens*

No matters arising

movements. There were various views and some figures are to be circulated round the Board to decide the way forward. A decision to be made so that bills can go out by the end of May.

- Finance Report

The finance report was circulated. Cashflow is manageable at this time for essential costs but thought needs to be given to the way forward for setting up for 2021 season. May need to look at Government backed loan to ease cashflow.

Insurance renewed with 7.5% increase to fix rates until 2023.

- Staff Reports any questions arising from report circulated. No comment or query raised.
- Risk assessments and relaxation of lockdown  
R MacD is looking into lifting lockdown in collaboration with RNLI and Coastguard. Await Government guidelines but Rob asked the Board's opinion on what is allowed within the Bay. Not expecting visitors overnight in the first phase. Consideration must be taken of local feelings. R MacD wants to refresh the Notice to Mariners. RNLI have concerns that callouts would rise if leisure use rises. H MacD said await Govt guidance and follow national guidelines. BS suggested that anyone going out should leave a notice of passage with someone (family) so that if there is an emergency the RNLI would know where to start, or do as normal and advise Coastguard. The Coastguard have issued a code and list of safe practice and AF recommended that we look to use that. There are some lessons that can be taken from the earlier lifting of lockdown in England.
- Anne asked about using the Aquarium for the Food Bank but it was not deemed to be suitable. Allan said that the scallop factory was empty and has refrigeration.

*R MacD and MHM to send e:mail with scenarios for consideration.*

*MHM to find out about Bank loans and the expiry dates*

*Await Scottish Government announcement on Thursday 21<sup>st</sup> and see if that offers guidance.*

*Anne to advise Volunteer group of the offer of the Scallop Factory*

- Project: Aros Park  
Jenny showed the video as presented from Organic architects. She talked through the concept and how the space could be used. SL emphasised that the pier needs to be done first to move on to the consultations on what the building space can be best used for. The architects are commended for making a very flexible space which is welcoming and community focussed.
- Project; Phase 6.2  
Brian has done a lot of research into the technical side of putting in a commercial fuel berth. South hammerhead quotes requested from Inland and Coastal. Replace the sections with heavier sections to shelter the existing pontoons. Brian has some quotations.  
MHM cautioned to follow funders procurement protocols.
- Project; Shoreside Development  
Anne explained the possible Shoreside Development which RCGF are interested in funding in conjunction with HIE. In general, they are keen on the 4 Marine Unit/workshops.  
Brian showed drawings of the size of the possible units with office space up above workshops.  
Pros:
  - Quality asset for THA
  - enhanced facilities for tenants. Develop Marine business.
  - Improve the look of the area
  - Largely funded
  - Encourage new Marine Business to island
 Cons:
  - Finding tenants willing to pay higher rentals
  - May not be suitable for all existing compound tenants
  - Increased traffic/parking issues
  - Noise and mess from units might impact on pontoon visitors
 Second stage funding applications to be in by October. Allan asked about funding and whether THA can handle the costs which would fall to THA. Also, the tenants would need to have conditions regarding what can be left outside etc so that the aesthetics are maintained.

SL asked about the whole Bay plan and what the 5-20 year plan is. AF confirmed that the Masterplan is in the pipeline and that it will help give community and funders the vision of where THA sees things possibly going in the future.

- Matters requiring Board Approval  
AF and BS to proceed with the application to RCGF approved by all Board members present.
- Any “conflict of interest” changes to report  
None to report

- Any other business

Covid 19

Community Resilience Fund. AF is involved in this as one of the trustees to distribute £50k per applications received. Brian outlined some areas that he/THA had helped with some information but not involved in the debate regarding release from lockdown or making statements on political decisions.

Argyll Properties Development: Allan reported that Argyll Properties are still waiting for approval to proceed with planning.

There being no other business the meeting closed at 21.30

*AF and BS to progress with application*